**NADIA CAMILLE HARRIPERSAD**

**23 Sudama Street, St. John Road, South Oropouche**

**331-2422/677-3543:** [**nadia\_nch@hotmail.com**](mailto:nadia_nch@hotmail.com)

**PROFESSIONAL SUMMARY**

Meticulous professional in identifying hazards, preventing accidents and implementing safety policies and procedures with growing experience in a Health, Safety and Environmental role. Uses knowledge and skill to promote positive Health and Safety culture in workplace. Thrives in any work environment and excels in both leadership roles and team work.

**EDUCATION**

**September 2014 to February 2016- College of Health, Environmental and Safety Studies.**

NEBOSH National General Certificate in Occupational Health and Safety - Credits

**September 2010- May 2014 –University of the West Indies, St. Augustine, Trinidad and Tobago.**

B.Sc. Environmental and Natural Resource Management and B.Sc. Biology- Double Major

**September 2008- June 2010 –Iere High School**

* Unit 1 & 2 CAPE Certificate
* Physics
* Chemistry
* Economics
* Caribbean Studies
* Communication Studies

**September 2003- June 2008 –Iere High School**

* CXC Ordinary Level Certificate
* Mathematics
* English Language
* English Literature
* Biology
* Chemistry
* Physics
* Spanish
* Economics

**EXPERIENCE**

**January 2015 to June 2016:**

Trinidad Contractors Limited - Plaisance Park, Pointe-a-Pierre

* Shore of Peace Cliff Stabilization Works Project – Construction of rock revetment and retaining concrete wall along 530m of shoreline at Mosquito Creek, South Oropouche.
* TSTT Ducting and Manholes Project - Installation of 570mof PVC ducting and reinforced concrete manholes along the roadway for installation of fibre optics cable at South Trunk Road, La Romain.
* T&TEC Concrete Poles Manufacturing Project – Production and distribution of Concrete Utility Poles on Trinidad Contractors Limited project site, Claxton Bay.
* Marine Operations and Maintenance - Port operations, vessel/barge repair and maintenance, loading and unloading, general maintenance, welding and fabrication, carpentry, electrical and mechanical repairs at Trinidad Contractors Limited Port Facilities, Claxton Bay.

*Health, Safety and Environmental Officer:*

* Chaired daily toolbox Meetings and conducted site orientations.
* Developed and implemented Health, Safety and Environmental Management Systems towards STOW-TT compliance.
* Formulated and implemented Risk Assessments, Job Safety Analysis, Emergency Response Procedures and Traffic Management Plans for above mentioned projects/works.
* Coordinated and conducted emergency drills at respective project/work sites.
* Providing advice, information, instruction and training for all employees and ensuring compliance with Occupational, Safety and Health Act 2004, Amendment 2006.
* Accident investigation and reporting, including reporting to OSHA and coordinating with them on investigation basis.
* Assisted Project Managers with HSE aspect in their tendering process and formulated related documents.
* Performed dye penetration tests to identify welding defects, Soil compaction tests using Nuclear gauge, gas monitoring tests prior to confined space works and various noise monitoring tests.
* Direct liaison MOWT/NIDCO/EMA officials for compliance with CEC.
* Conducted both weekly and monthly inspections and audits regarding each department within company, project sites, fire extinguishers and equipment.

**September 2014 to January 2015:**

South West Regional Health Authority – San Fernando Teaching Hospital

*Customer Service Representative (On-The-Job Trainee):*

* Identify and assess customer’s needs to achieve satisfaction.
* Build sustainable relationships of trust through interactive communication.
* Provide accurate, valid and complete information by using the right methods/tools.
* Handle complaints, provide appropriate solutions and alternatives within time limits and follow up to ensure resolution.

**June 2014- September 2014**

Ministry of Works and Infrastructure- Environmental, Health and Safety Unit, Port of Spain.

*Undergraduate Health and Safety Officer:*

* Reviewed and analyzed of the OSH Act 1970 and the PAFD Bill.
* Town and Country Planning project regarding a proposal for a multi-family development over a 10 hectare parcel of land.
* Prepared a risk assessment regarding the Tarouba River Bridge Project of the highway project of Trinidad and Tobago.
* Exposure to Construction Workplace Safety – Importance and Specific Requirements, Pollution Management, EIA Process, Welfare Provision, Health Issues in Office and Construction Sites, Environmental Policy and Procedure.
* Site inspections and public consultations of various infrastructural projects around Trinidad.
* Familiarity with the preparation of a CEC and Environmental and OSHA laws and regulations.
* Developed Certificate of Environmental Clearances.
* Administrative tasks.

**June 2013- August 2013**

Ministry of Works and Infrastructure- Highways Division Unit, Port of Spain.

*Undergraduate Trainee:*

* Liaised with Project engineers and Operations engineers on various road works projects.
* Formulated evaluation requirements necessary for operation engineers to commence their respective projects.
* Conducted several site visits, accompanied by the civil engineer and civil engineer assistant, to Priority Bus Route and Caroni Savannah road for inspection and assessment of road works.
* Generated recommendations on changes for implementation at these various sites.
* Research project on strategies for improvements and incorporating an environmental aspect in the existing procedures of Highways Division.
* Review and analysis of Management System OHSAS 18001, together with the EMA Act.

**February 2012- May 2014**

University of the West Indies

*Admissions Student Advocate:*

* Pioneered the development of tours of the campus of the University of the West Indies for primary and secondary school students of the country.
* Conducted secondary and primary school team visits to promote UWI.
* Attended Career fairs on a weekly basis representing UWI as a tertiary institute.
* Assisted the Admissions team of UWI during registration and application periods.

**AFFILIATION**

* Biological Society, University of the West Indies
* Environmental Society, University of the West Indies
* RBTT Young Leaders
* Entrepreneurship Boot Camp U.W.I

**SKILLS/OTHER QUALIFICATIONS**

* Risk Assessment Training
* Accident and Investigation Training
* Defensive Driving Training
* First Aid, CPR/AED Training
* Microsoft Office 2010
* Workplace Protocol
* Spanish- Ordinary Level

**PROFESSIONAL REFERENCES**

**Mr. TeekaRamlogan**

Health, Safety and Environmental Manager,

Trinidad Contractors Limited,

Plaisance Park, Pointe-a-Pierre.

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**Mrs. Sally Heeralal-Ramjass**

Environmental Specialist,

Ministry of Works and Transport,

Corner of Richmond and London St, Port of Spain.

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